

Attention: Annie L. Gaetz Parent Council Members and Volunteers

May 4, 2016

Re: Ethics and conduct

Annie L. Gaetz Parent Council works hard to promote the strength of our school by fundraising for field trips and other school events and supplies, providing many valuable resources and acting as a source of encouragement to a great school, its students and staff.

While we all volunteer within the school with the best intentions, sometimes our comfort level permits a more relaxed conduct, language and respect for personal integrity. With this, the intricate integrity of the school becomes compromised as well.

As a large presence in the day-to-day school environment, we must remember that we are guests while inside the doors of Annie L. Gaetz and must behave as such. This leaves no room for negative behaviour such as foul language, being disruptive to classrooms and teachers, excessive noise in hallways and having a relaxed attitude toward privacy. Volunteers must act accordingly with respect to language, courtesy and the academic demands of the students and teachers in each classroom.

Parent Council cannot stress enough that their members and/or volunteers act appropriately for an elementary school setting while on school property.

This includes and is not limited to:

- putting forth an attitude that contributes to fostering a safe and caring school environment
- considering the best interest of all students
- leading by example, maintaining the highest standards of integrity, both personally and within the school
- recognizing and respecting the personal integrity of each member of the school community
- treating everyone with respect and allowing diversity without judgement
- encouraging a positive environment in which individual contributions are encouraged and valued

- showing respect for the privacy of students, staff and volunteers by demonstrating compliance with privacy laws and practicing common sense in regards to confidentiality
- respecting the confidential nature of some school business and not disclosing confidential information
- promoting a high standard of ethical practice within the school community

We are all parents and we all wish the best for our children. Please keep this in mind while volunteering your time at Annie L. Gaetz.

Thank you for your time and efforts to keep our school a happy, safe and respectful environment.

ALG Parent Council