



# Annie L. Gaetz School Council Meeting Minutes

<b>Date</b>	27 February 2024		
<b>In Attendance</b>	Krista Hagel, Charlene Sisson, Kendra Stankieveh, Kim McGilvray, Bernadette Cronin, Nicole Klassen, Deanne Good, Lisa Peters, Chantelle Bornn, Amanda Lindgren, Cathy Peacock, Claire Botfield, Kelly Martinez		
<b>Apologies</b>			
<b>Called to Order</b>	18:02 by Krista	<b>Meeting Adjourned</b>	18:33 by Krista

We acknowledge that we are on Treaty Six territory to the North of the Red Deer River and Treaty Seven territory to the South of the Red Deer River. We acknowledge and give thanks to all the many First Nations, Metis, and Inuit whose footsteps have marked these lands for centuries.

Topic	Meeting Minutes
Approve Last Month's Minutes	Motioned by Kendra, Second Kim, Approved.
Approve Today's Agenda	Motioned by Chantelle, Second Amanda, Approved.
Principal's Report By Deanne Good	<ul style="list-style-type: none"> <li>● Chasing minutes from previous meetings; Oct and Jan</li> <li>● School has ordered garden supplies for the school via the Big Yellow Bag fundraiser</li> <li>● Move March meeting to March 19 instead of March 26</li> <li>● Request for 3 umbrellas for the courtyard - required by May               <ul style="list-style-type: none"> <li>○ Kim mentioned website called Aosom.ca where she has previously purchased good quality umbrellas</li> <li>○ Kendra asked if unused umbrellas could be donated</li> </ul> </li> </ul>
Teacher's Reports	<ul style="list-style-type: none"> <li>● Grade 2 - Mrs Botfield and Mrs Martinez</li> <li>● Grade 2 are working on patterns, shapes, had a great time with MAG Art Project, Science are learning about energy and sound, Earth and living systems</li> </ul> <p>Requests</p> <ul style="list-style-type: none"> <li>● Mrs Botfield               <ul style="list-style-type: none"> <li>○ \$155.00 Literature sorter / organization tool</li> </ul> </li> <li>● Mrs Martinez               <ul style="list-style-type: none"> <li>○ Desk baskets 25 @ \$6.99 each (~\$175.00)</li> <li>○ Folders 25 @ \$2.00 each (\$50.00)</li> </ul> </li> <li>● Both classes               <ul style="list-style-type: none"> <li>○ \$73.49 would go to buying a set of 10 Elephant and Piggie Books that align with an assignment to teach dialogue for both classes.</li> <li>○ \$40 Science resources</li> </ul> </li> </ul>



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	<ul style="list-style-type: none"> <li>○ \$200 to help cover the cost of the Discovery Wildlife excursion</li> <li>○ \$400 to help cover costs of Alberta Sports Hall of Fame excursion if they decide to do this one as well</li> </ul>
Conversation with our district rep. Cathy Peacock	<ul style="list-style-type: none"> <li>● Provincial budget on Thursday will feed into the Strategic Plan for delivery of services</li> <li>● COE Child Advocacy Centre / Red Deer College               <ul style="list-style-type: none"> <li>○ <a href="https://www.centralalbertacac.ca/">https://www.centralalbertacac.ca/</a></li> </ul> </li> <li>● How does the school district communicate the budget to parents?               <ul style="list-style-type: none"> <li>○ Money to schools is based on number of students and needs within the school</li> <li>○ ~85% of district budget is spent on staffing</li> <li>○ Initiative across the district; Student Support Rooms, providing specialty staff ie Communication Liaison Worker, Social Work background to support mental health of students</li> </ul> </li> <li>● Parents would like to see more teacher support / more EA's in the classroom so that teachers can focus primarily on teaching</li> <li>● How to get more EA's?               <ul style="list-style-type: none"> <li>○ Cathy suggested writing to your MLA</li> </ul> </li> </ul>
Old Business	<ul style="list-style-type: none"> <li>● Babysitting for Parent Council meetings - guideline 1 babysitter can supervise 6 children - to be voted on in the Parent Assoc. meeting</li> </ul>
Action Items	<ol style="list-style-type: none"> <li>1. Provide minutes to Dyane for October and January</li> <li>2. Discuss purchase / donation of umbrellas for courtyard - need to measure up for size.</li> </ol>



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<b>Apologies</b>			
<b>Called to Order</b>	18:56 by Krista	<b>Meeting Adjourned</b>	20:26 by Krista

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Approve Last Month's Minutes	Motioned by Kendra, second Amanda. Approved
Approve Today's Agenda	Motioned by Chantelle, second Kim. Approved
Chair Report By Krista	<ul style="list-style-type: none"> <li>● Working on improving structure of meetings to make it easier to follow and keep track of time e.g. timed sections in agenda</li> <li>● Working on a budget outline for next year               <ul style="list-style-type: none"> <li>○ Ensure remaining funds covers Sept 2024 expenditure</li> <li>○ Would improve equity for class requests; once we know estimated budget for the year divide the pool by 11 classes</li> <li>○ Can have budget module within accounting system with reports</li> <li>○ Working budgets required separately for Casino funds vs Parent Assoc funds. Use outline of % spend from casino proposal.</li> </ul> </li> <li>● Committee meetings for social committee etc can be taken outside of monthly meeting</li> <li>● Communications - all assemblies and at the dance</li> </ul>
Treasurer Report	<ul style="list-style-type: none"> <li>● Motion to approve the Jan 30, 2024, Meeting Treasurer's Report</li> <li>● Approved funds spent</li> <li>● Casino funds \$30,783.00 has been deposited</li> </ul>
Old Business	<ul style="list-style-type: none"> <li>● Voting for funding requests               <ul style="list-style-type: none"> <li>○ Laminator (~ \$3000) TABLED - waiting to see how much money we have remaining after other expenditure</li> <li>○ Christmas Concert - Coffee fundraiser to contribute \$732.10 Motioned by Kendra, Second Chantelle, APPROVED. Motion to contribute additional funds; motioned by Kendra, second Chantelle, DENIED.</li> <li>○ Tumblebooks (~\$800) After discussion, vote to cover cost DENIED. Motioned by Kendra, second Kim, DENIED.</li> <li>○ Grade 1 Calgary Zoo request - excursion covered by Casino funds, motion to contribute \$590.00 Motion by Chantelle, second Kendra APPROVED.</li> </ul> </li> </ul>



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	<ul style="list-style-type: none"> <li>○ Grade 1 Robot request \$130 for use for both classes; motion by Amanda, second Chantelle, APPROVED.</li> <li>○ Remainder of Grade 1 Requests - awaiting budgets to ensure we can contribute to all classes, we are therefore not currently voting on the remaining requests which were recorded in last months minutes</li> <li>○ Babysitter for Parent Council meetings (0-3 kids \$35, 3-6 kids \$50 per meeting x5 meetings, max \$250.00) Motion by Bernadette, second Amanda, APPROVED</li> <li>○ Door prizes for dance; snack shack and hot lunch vouchers, Caesars pizza kit. Total \$60. Motioned by Kim, second Kendra, APPROVED.</li> <li>○ Until budgets are defined; in the meantime approve a conservative \$250 per class for class requests to be spent by teachers as they see fit. Motioned by Chantelle, second Kendra, APPROVED.</li> </ul>
New Business	<ul style="list-style-type: none"> <li>● School supplies - Write-On. Look into getting ready for next year, class supply lists required from teachers. Bernadette to contact Jessica.</li> <li>● Chantelle's Mother in Law is an expert grant writer, discussed potential areas she could assist e.g. playground upgrades / any grants available for this purpose?</li> <li>● ALG paperwork sent for the next casino. Approved - our next casino will be in 2027</li> </ul>
Hot Lunch Report	<ul style="list-style-type: none"> <li>● More volunteers required</li> <li>● \$8000 profit to date</li> <li>● Menus to be published for Snack Shack</li> <li>● Concerns regarding the "in-betweens" students who need temporary support for lunches or for student/parents who just aren't asking because of stigma</li> <li>● Suggestion: could we give each teacher lunch coupons and the teacher could organize it with the parent to not send a lunch that day **coupon would be very helpful for bookkeeping</li> </ul>
Fundraising	<ul style="list-style-type: none"> <li>● Coffee Fundraiser to begin April 11</li> <li>● Little Caesars orders estimated to reach target of 100 orders to be able to get delivery</li> </ul>
Action Items	<ol style="list-style-type: none"> <li>1. Create budgets for Casino funds and PA funds (Chantelle and Charlene)</li> <li>2. Create an action tracker so to-do items don't get lost and forgotten in meeting minutes (Bernadette)</li> <li>3. Communicate to school leaders and staff of plan to create budget and divide pool of funds for teacher requests evenly between classes (TBA)</li> <li>4. School supplies - get ready for next year (Bernadette)</li> <li>5. Telus Science Centre - get costings for excursion options (Bernadette)</li> </ol>