



Annie L. Gaetz School Council Meeting Minutes

Date	28 May 2024		
In Attendance	Stephanie Pateman, Krista Hagel, Charlene Sisson, Kendra Stankieveh, Bernadette Cronin, Jessica Schurman, Amanda Lindgren, Deanne Good, Mike McCorquindale, Mr Wirtanen, Lisa Peters, Kim McGilvray (dialed in)		
Apologies			
Called to Order	18:03 by Stephanie	Meeting Adjourned	18:53 by Stephanie

We acknowledge that we are on Treaty Six territory to the North of the Red Deer River and Treaty Seven territory to the South of the Red Deer River. We acknowledge and give thanks to all the many First Nations, Metis, and Inuit whose footsteps have marked these lands for centuries.

Topic	Meeting Minutes
Principal's Report By Deanne Good	<ul style="list-style-type: none"> ● Charlene sourced BBQ for Year End daytime BBQ ● District Satisfaction Survey - only 5 parents so far, open until 7 June ● 52.50 USD cards have disappeared Secret Stories CAD \$71.67 can PC reimburse? Vote on tonight. ● Request from teachers delivering hot lunch - please don't walk in and deliver lunches, leave it outside the door ● Education Plan - Deanne presented highlights of plan for future years - you can read it here https://rdpsdstorage.blob.core.windows.net/media/Default/me dialib/annie-l-gaetz-school-ed-plan-2022-2023-to-2024-2025.24390288169.pdf ● Grade 4 and Grade 5 parent survey - Deanne requested feedback on two measures that have gone down; any parents that would like to provide feedback to the school directly please do. <ul style="list-style-type: none"> ○ Q: students have access to the appropriate supports and services at school - this figure has gone down from 81.6% to 70.1% ○ Keep an eye out on the school website for the report or ask the school admin if you would like to see the report
Teacher's Reports Mr Wirtanen Grade 5	<ul style="list-style-type: none"> ● Kids enjoyed working with city workers spreading the mulch ● Attended Grow Kids event ● Grade 5 field trip - Nature Park ● Potential funding requests - magazine subscriptions, thinking about this ● New curriculum - language arts sci fi novel
New Busn	<ul style="list-style-type: none"> ● Canadian Agricultural Food Program - suggestion by Kendra - raised to speak to teachers for next year



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Topic	Meeting Minutes
	<ul style="list-style-type: none"><li data-bbox="496 352 1146 384">• Stephanie resigning as President of School Council<li data-bbox="496 390 1146 422">• Charlene resigning as Treasurer of School Council



Annie L. Gaetz Parent Association Meeting Minutes

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Apologies			
Called to Order	18:54 by Stephanie	Meeting Adjourned	20:01 by Stephanie

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Topic	Meeting Minutes
Approve Last Month's Minutes	Motioned by Stephanie, Approved
Approve Today's Agenda	Motioned by Stephanie, Approved
Chair Report	<ul style="list-style-type: none"> ● Resignation by Stephanie as President of School Council ● AGLC Financials were accepted ● Waiting for by-laws to be approved
Treasurer Report	<ul style="list-style-type: none"> ● Charlene presented P&L and current position after paying out expected expenditures ● Resignation by Charlene as Treasurer, Chantelle prospective treasurer
Old Business	<ul style="list-style-type: none"> ●
Hot Lunch & Snack Shack update By Krista	<ul style="list-style-type: none"> ● Snack Shack nutrition program is going well, fruit sticks and healthier choices, ham and cheese with pretzels, fruit sushi is up next ● Feedback from school, snack shack is helping with financial literacy ● Better timeframe after lunch ● Can we associate snack shack coupons with Spotlight student in the new year? ● On track for hot lunch program raising circa \$17,000 this year
Fundraising Update By Kendra	<ul style="list-style-type: none"> ● \$531.80 Dark Woods fundraiser, if anyone has suggestions for next time please let us know, good to have a wide range of prices in the items ● Muddy Moose fundraiser starts 3rd June - 17 June, school makes 15% of all sales, \$10 on meat boxes - Fundraiser for flexible seating and sensory tools ● Kendra will do letters up for requesting Silent Auction items for next year
Social Committee	Grade 5 Farewell 20 June <ul style="list-style-type: none"> ● Grade 5's interested in food trucks - Amanda has some contacts



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	<ul style="list-style-type: none"> ● Event is being organised ● Popcorn machine, photo booth ● Ask Grade 5s to come up with a playlist for the music <p>There are two year end events open to all families:</p> <ol style="list-style-type: none"> 1. Grade 5 Farewell, 20 June from 5pm 2. Picnic celebration 25 June from 11 am
New Business	<ul style="list-style-type: none"> ● Looking to change the Parent Council meeting time - suggested Second Tuesdays of the month, start in the new year ● September 10 as first Parent Council meeting and AGM ● 6pm start ● Motion Bernadette, Amanda - approved
General Account Voting	<ul style="list-style-type: none"> ● Vote IXL \$4050.00 Motion stephanie, second Jessica - approved ● Lost Alphabet Cards \$75.00 Grade 1 - motion Kendra, second Krista - approved
Casino Account Voting	No items
Action Items	<ol style="list-style-type: none"> 1. Is there anything PC can do for the librarian? Or is this recognition already included as part of the school volunteer recognition? Jessica to ask Deanne 2. Charlene to check with Dyane regarding end of year deadlines for receipts

Financial Reports to follow:

- Balance Sheet as at 30 April 2024
- Profit and Loss Sept 2023 - April 2024



Annie L. Gaetz Parent's Council

Balance Sheet
As of April 30, 2024

	TOTAL
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Assets	
Current Assets	
Cash and Cash Equivalent	
1001 Operational Bank Account	13,993.19
1002 Casino Bank Account	32,249.71
1003 Common Share Account	1.48
1004 Float	0.00
1005 Historic Bank Account	0.00
Rewards	15.63
Total Cash and Cash Equivalent	\$46,260.01
Total Current Assets	\$46,260.01
Non-current Assets	
Property, plant and equipment	
Equipment Asset	4,186.36
Total Property, plant and equipment	\$4,186.36
Total Non Current Assets	\$4,186.36
Total Assets	\$50,446.37
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Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable (A/P)	0.00
Total Accounts Payable (A/P)	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
3000 Opening Balance Equity	0.00
Retained Earnings	17,980.09
Profit for the year	32,466.28
Total Equity	\$50,446.37
Total Liabilities and Equity	\$50,446.37
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Annie L. Gaetz Parent's Council

Profit and Loss
September 2023 - April 2024

	TOTAL
INCOME	
4000 Revenue	
4001 Revenue-Snack Shack/Hot Lunch	26,935.05
4006 Revenue-School Supply 10%	595.12
4007 Revenue-Other School Fundraiser	12,079.90
4008 Revenue-Book Fair	2,161.45
4009 Revenue-Snack Shack/Hot Lunch Promo	-937.00
Total 4000 Revenue	40,834.52
Gift In Kind & Volunteer Hours Revenue	
Gift In Kind/Donated Services Revenue	2,627.70
Volunteer Hours Revenue	3,609.25
Total Gift In Kind & Volunteer Hours Revenue	6,236.95
Parent Council Cash Donations	283.50
Total Income	\$47,354.97
GROSS PROFIT	\$47,354.97
EXPENSES	
5000 Operational Expenses	
5001 Bank Charges & Interest Expense	9.35
5002 Accounting & Legal Expense	3,362.70
5003 Cash Over/Short	3.60
5006 Council Fees & Insurance Expense	569.00
5007 Volunteer Appreciation Expense	132.80
Total 5000 Operational Expenses	4,077.45
5100 Food Programs Expense	
5101 Hot Lunch/Snack Shack Supplies Expense	13,131.39
5102 Hot Lunch/Snack Shack Volunteer Labour Expense	3,609.25
Donated Meals Expense	25.20
Total 5100 Food Programs Expense	16,765.84
5200 Social Programs Expense	
5202 Staff Appreciation Expense	95.73
5303 Dances/Field Trips/Concert Expense	4,729.84
Total 5200 Social Programs Expense	4,825.57
5407 School Use Purchases Expense	13,307.04
5411 Professional Fees Expense	1,734.60
5412 Book Fair Fundraiser Expense	2,306.20
5413 Other School Fundraiser Expense	4,821.08
Total Expenses	\$47,837.78
OTHER INCOME	
6002 AGLC Casino Revenue	32,363.03
Total Other Income	\$32,363.03
PROFIT	\$31,880.22