



Annie L. Gaetz School Council Meeting Minutes

Date	November 5th, 2024		
In Attendance	Chantelle, Stephanie, Melissa, Crystal, Charlene, Mike, Danielle, Krista, Jon, Michelle, Kim		
Apologies			
Called to Order	18:03 by Krista	Meeting Adjourned	19:23 by Krista

We acknowledge that we are on Treaty Six territory to the North of the Red Deer River and Treaty Seven territory to the South of the Red Deer River. We acknowledge and give thanks to all the many First Nations, Metis, and Inuit whose footsteps have marked these lands for centuries.

#	Topic	Meeting Minutes
1.	Approve Last Month's Minutes	Motioned by Kim, Seconded by Crysta. Carried.
2.	Approve Today's Agenda	Motioned by Charlene , Seconded by Melissa. Carried.
3.	Principal's Report By Mike McCorquindale	<ul style="list-style-type: none"> ● Presentation of School Report (results based on previous year but reflected in this year's plan). <ul style="list-style-type: none"> ○ Various data was presented to show improvement in many areas and maintained in others. ○ Focus on division goals of Literacy and Numeracy, Equity, and Student Success. ○ Parents expressed an appreciation for the details Mike shared with the parent council and for taking the time to lay out some of the previous data and how that will inform his vision moving forward.
4,	Chair's Report by Krista Hagel	<ul style="list-style-type: none"> ● Nothing to report.
5.	Trustee's Report	<ul style="list-style-type: none"> ● Not present
6.	Old Business	<ul style="list-style-type: none"> ● Recognition Days - list is updated and should be online ● School improvements - after messaging the city a number of times, CORD have emailed Mike to let him know they will be remediating this soon. Jon has a letter for the crosswalk that might be used in the Spring if the City does not include a Crosswalk parallel to the school.

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7.	New Business	<ul style="list-style-type: none"> ● Spotlight Snack Shack Coupon - Equivalent value approximately up to \$500 (240 students x \$2). To be voted in PA. ● Finances for student clubs - get-off-the-ground fund (clubs that don't have any \$\$). \$100 per club for a maximum of ten clubs per school year. To be voted in PA. ● Scholastic Book Fair (December 10-12th) - school will organize volunteers for the first two days, then parents volunteer the last day. Sign up sheet will be in the Gator-ade, volunteer whenever but our focus is on filling the 12th. ● Bulletin Board - Chantelle will be the organizer and will help with the purpose. <ul style="list-style-type: none"> ○ Purpose: Another form of communication, communicating to parents about upcoming events, what does the parent association do, buy/swap/trade, businesses, idea drop box/clipboard, content monitored and approved by Dyane. ● Discussion around TV screens - some teachers have actively tried to reduce screen time at lunch. School council would like to hear from teachers how we can help them expand this initiative- Mike to ask teachers for feedback ● Discussion around Lifetouch pictures from September and some negative reviews (picture quality, website navigation, etc.). Some additional ideas around a potential yearbook or other additional ideas from Lifetouch.
	Action Items	1. No action items identified



Annie L. Gaetz Parent Association

Meeting Minutes

Date	November 5th 2024		
In Attendance	Chantelle, Stephanie, Melissa, Crystal, Charlene, Mike, Danielle, Krista, Jon, Michelle, Kim		
Apologies			
Called to Order	19:24 by Kim	Meeting Adjourned	19:53 by Kim

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#	Topic	Meeting Minutes
1.	Approve Last Month's Minutes	Motioned Charlene, seconded by Krista. Carried.
2.	Approve Today's Agenda	Motioned by Michelle, seconded by Krista. Carried.
3.	Chair Report by Kim McGilvray	<ul style="list-style-type: none"> • Dance reflection - it was fabulous! • Scholastic Fair - promoting more families through the door by offering a door prize of free hot lunches. • As mentioned in School Council: Snack Shack funds for the Spotlight Student coupon will be at-cost, much less than the \$480 of face value. • Hot Lunch - sessions cannot be run simultaneously on Muncha Lunch, learn from this moving forward. One of the benefits to be reflected in the Treasurer's report is that money is deposited in the account when paid by the parent as opposed to being held until the session is over. • Snack Shack - record profit so far. Popcorn coming up soon. • \$400 of fundraising from Dark Woods - money will be allocated to outdoor carpets for the outdoor courtyard. Mike added that Facility Services will ensure there is some way to help prevent theft.
4.	Treasurer Report by Chantelle Bornn	<ul style="list-style-type: none"> • RE Financial reports - Chantelle is open to welcoming specific emails if you need clarification on certain line items. • Credit card has been signed for and Parent Association will be receiving the card quickly.

5.	Committee Reports	<ul style="list-style-type: none"> ● Fundraising report <ul style="list-style-type: none"> ○ Coffee was around \$400 ○ Silent Auction - about 40 items already but still accepting items. Donations are due by November 12th. Runs from Nov 25th to Dec 9th. ○ 50/50 for Mustard Seed. Runs from December 10-16, draw on 17th. 4000 tickets at \$5 per ticket on Raffle Box. ○ Scholastic Book Fair in the near future. ● Social Events <ul style="list-style-type: none"> ○ Reflected on the success of the dance ○ Lots of positive feedback ○ Looking ahead to possible grade family nights in the spring. ○ Looking ahead to potential year end celebrations.
6.	Old Business	<ul style="list-style-type: none"> ● Credit card covered in Treasurer's report.
7.	New Business	<ul style="list-style-type: none"> ● There is a need to replace and update some of the hot lunch equipment so that we are not relying on parents to bring their own items from home. Will likely cost \$300 to purchase new items like cookie sheets and oven mitts, etc.
8.	General Account Voting	<ul style="list-style-type: none"> ● Chantelle motioned for \$300 for upgrading and maintaining equipment for hot lunch. Melissa seconded. The motion was approved. ● Michelle motioned for \$1000 for Student Group "get-off-the-ground" funds. Chantelle seconded. The motion was approved. ● Krista motioned that \$480 be allocated for Spotlight Student Snack Shack coupons. Danielle seconded. The motion was approved. ● Krystal motioned that \$400 (370 from the coffee fundraiser plus 30 from general) would be allocated for new outdoor rugs for the courtyard. Stephanie seconded. The motion was approved.
9.	Casino Account Voting	<ul style="list-style-type: none"> ● Chantelle motioned that the remainder of the funds that needed to be reallocated within the casino funds (approximately \$1600) be left in the account to be allocated toward a larger experience such as Clay for Kids or a theater performance. Stephanie seconded. Motion was approved.
	Action Items	<ul style="list-style-type: none"> ● Fundraising committee will continue to prepare and collect items for the silent auction ● Kim will sign the Docusign email to accept the Credit Card on behalf of the Parent Association. ● Kim will replace some Hot Lunch equipment over the next few months as needed.
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